

Timothy W. Lee

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SUMMARY OF QUALIFICATIONS

- 10+ years experience as Portuguese>English translator
- Culturally adaptable and sensitive and well travelled (Europe, Asia, India)
- Fluent in Portuguese, formerly fluent in Romanian, translator from Portuguese and Romanian to English

EMPLOYMENT HISTORY

Owner

Aeon Information Technology Solutions – Provo, UT 2006 – June 2011

- Responsible for recruitment/management of independent sales reps
- Acquired, trained, and managed offshore vendors
- Travelled to Asia, Europe and India and acted as liaison with vendors

Account Manager/Sales Executive

Sprint Corp. – EMM, Pleasanton, CA 2004 – 2006

- Sales of telecommunications products and solutions (125% of quota)
- Managed accounts and resources, promoted to Sales Executive
- Acquired resale partners and provided training on products, services and systems

Sales & Marketing Executive/Trainer

USSI, Inc., Colorado Springs, CO 2001 – 2004

- Travelled extensively as sales executive
- Provided demos and training on specialized software
- Client industries included pharmaceutical, financial, manufacturing

Translator/Project Manager

Terralíngua – Livermore, CA 1998 – 2001

- Translation of documents, websites etc. from Portuguese to English
- Edited and proofread translations done by other translators
- Served as project manager, ensured quality standards were met

International Sales Manager

Jack Russell Toys, Inc., Stuart, FL (Licensee of Coca-Cola Co.) 1995 – 1998

- Hired, trained, and managed 53 independent sales people
- Introduced new product design and new marketing material
- Managed offshore (Philippine) manufacturer relationship

CEO/Operations Director

Esclapez-Imersion, Inc., Stuart, FL 1991 – 1995

- Founder and entrepreneurial leader of company
- Provided sponsorship of US National Free Diving Championship team
- Managed sales, staff and operations

MILITARY

U.S. AIR FORCE 1983 - 1988

Portuguese and Romanian Translator with Top Secret Security Clearance at NSA, Ft. Meade, MD

EDUCATION

Brigham Young University – Current Portuguese Major (formerly 1989 – 1992)

Romanian Language Course – Defense Language Institute, Monterey, CA June 1983 – April 1984

Awards received from DLI:

Diploma with Honors

Maxwell D. Taylor Award for outstanding scholastic achievement and exceptional military deportment